



# STEERING COMMITTEE MEETING

08/30/2017

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## MEETING DETAILS

Location: Christian Community Action, 200 S Mill St. Lewisville Texas 75057 (1st floor Boardroom)

## WELCOME/INTRODUCTIONS

Jessica (Peters) Pool called the meeting to order at 9:00 a.m. and asked attendees to introduce themselves.

**PREVIOUS MEETING MINUTES** – these could not be approved because there was not a quorum present. However, no changes were suggested to the minutes.

## REPORTS

- CoC Representative, CoC Meeting – Jordan McCarty
  - No CoC report because the CoC meetings for August and September have been cancelled.
- Denton County Homeless Leadership Team – Jessica Peters Pool
  - The August meeting had no new voting items or initiatives. The Landlord Summit has been scheduled for October 18.
- Coordinated Entry Report – Katherine Gonzales
  - Katherine Gonzales reported that her position has been made permanent within United Way of Denton County. She is working on a data improvement plan for front door agencies in Denton County including a mini-assessment of consistency in data field titles in HMIS and identifying where additional training for data entry might best work. She noted that UW's veteran outreach program will enter data into HMIS.
  - The policies and procedures document she has worked on was finalized and the Prioritization Matrix completed.
  - She is currently working with Denton County Friends of the Family to ensure that their client data is captured while preserving anonymity required for their situations.
- Special Project Reports (as needed/can be in writing) –
  - Dani Shaw reported that the TDHCA analysis of the self-scoring for the ESG grant is complete and the application from here is now #3 in the self-scoring category. She cautioned that it could still lose points as the grant process continues. We should know the final determination by Oct 12. She also noted that this year the grant will be for a 2 year window.
  - Katie Chapman is chairing the 2018 PIT Count committee and it will begin meeting regularly. It has begun to focus on mapping of Denton County to identify locations that may have been overlooked in the past in the count.
  - Dani Shaw reported that the Barriers Fund Committee is finalizing the process/guidelines document (which includes the barriers fund and other fundraising/donations) and is discussing an education campaign around panhandling in Denton with the Denton Main Street Association. The Association has put forward ideas



they may fund to help ease the current situation. Courtney Cross will be meeting with the Lewisville Main Street Association for similar discussions. Dani asked for additional volunteers for the Barriers Fund Committee. Volunteers Daphne Adams, Roxanne Del Rio, and Mary Jones will join the committee that currently consists of Dani Shaw, Courtney Cross, Ginger Simonson, and Katherine Gonzales.

- Jessica Pool asked that the Speakers Bureau Committee bring the document they have worked on to the next Steering Committee meeting so that the group can finalize it with an eye to including pieces about the Barriers Fund and Text-to-Donate fundraising.

## **MISSION FOCUS**

### **Listen, Learn & Act to End Homelessness**

*DCHC will be Systems Oriented, Mission Focused, Data Driven and Goal Specific through Special Projects, Resource Development Support, Community Engagement and Education, and Information Sharing.*

## **ADVOCACY & ACTION**

- Steering Committee slate to fill vacant seats will be sent to the General Body for electronic voting.
  - Behavioral Health – Nate Dears, Denton County MHMR Connections Program
  - CoC Representative – Jordan McCarty, Denton County MHMR Connections Program
  - Community Member – Jennifer Bekker, Director of Libraries City of Denton
  - HMIS -- Katherine Gonzales, United Way of Denton Co.
  - Nonprofit – Daphne Adams, CCA
  - Emergency Shelter, Temporary, Transitional Housing, Debbie Millican, MKOC.
- General consensus was to take bylaws changes to the General Body for vote at October General Body Meeting
- Call for September Content Calendar items
- October General Body meeting details discussed.
  
- **BEFORE THE NEXT MEETING – ACTION STEPS**
  - Send out SC slate to General Body for voting

Jessica (Peters) Pool adjourned the meeting at 10:18 a.m.

**NEXT MEETING** Denton Public Safety Training Center, 719 E. Hickory Street Denton, Texas 76205  
Sept 27, 2017 from 9:00 – 10:30 a.m.

**ATTACHED:** DCHC Meeting Attendance Sign-in Sheet [Minutes only]



## 2017 Annual Meeting Calendar

Steering Committee Meeting Time: 9:00 a.m. – 10:30 a.m.

- ~~January 25, 2017 – Denton~~
- ~~February 22, 2017 – Lewisville~~
- ~~March 29, 2017 – Denton~~
- ~~April 26, 2017 – Lewisville~~
- ~~May 24, 2017 – Denton~~
- ~~June 28, 2017 – Lewisville~~
- ~~July 26, 2017 – Denton~~
- ~~August 30, 2017 – Lewisville~~
- September 27, 2017 – Denton
- October 25, 2017 – Lewisville
- November 29, 2017 – Denton

**DENTON:** Denton Public Safety Training Center  
719 E. Hickory Street Denton, Texas 76205 (NO PARKING in the Training Center Lot)

**LEWISVILLE:** Christian Community Action  
200 S Mill St. Lewisville Texas 75057 (1st floor Boardroom)

General Body Meeting Time: 3:00 p.m. - 4:30 p.m.

- ~~February 1, 2017 – Lewisville~~
- ~~April 5, 2017 – Denton~~
- ~~June 7, 2017 – Lewisville~~
- ~~August 2, 2017 – Lewisville – Christian Community Action Annex~~
- October 11, 2017 - Lewisville
- December 6, 2017 – Denton

**DENTON:** The Mill, 1980 E. University Dr. Denton, TX 76209 (Through June)  
After June (except August) – Denton South Branch Library Address: 3228 Teasley Ln,  
Denton, TX 76210

**LEWISVILLE:** Glenmore Savage Community Room - Lewisville Municipal Annex  
1197 W. Main Street Lewisville TX 75067