



STEERING COMMITTEE

09/28/2016 - MEETING AGENDA

STEERING COMMITTEE:		Present: YES/NO
Immigration:	Stephanie Aguilar	YES
Temporary/Transitional Housing:	Sharell Clay	NO
United Way:	Courtney Cross	YES
Open:	Roxanne Del Rio	YES
Nonprofit:	Michelle DeGrate	NO
Emergency Shelters:	Brenda Jackson	YES
Community Member:	Dr. Mary Jones	YES
Religiously Affiliated:	Katie Klein	NO
Health Care:	Alice Masciarelli	NO
Veterans:	Christopher Mays	NO
Mental Health Care:	Jordan McCarty	NO
Emergency Services (Police & Fire:	Frank Padgett	NO
Children/Youth:	Jessica Peters	NO
HMIS:	Alonzo Peterson	YES
Legal:	Prudence Sanchez	NO
Domestic Violence:	Connie Schmidt	NO
Government:	Dani Shaw	YES
Open:	Marc Thompson	NO
Education:	Carmen Washam	NO
Substance Abuse:	Leslie Wisenbaker	NO
Employment:	VACANT	V
Homeless/Formerly:	VACANT	V
Housing:	VACANT	V
Real Estate/Affordable Housing:	VACANT	V

ALSO PRESENT:

Local Government: Brittani Burnett, Barbara Ross

Invited Guests: Pauline Jamison

Other: Lee Weber

1. MEETING DETAILS – 09/28/2016

Danielle Shaw called the meeting to order at 11:45 a.m. A quorum was not present, therefore no formal action could take place.

2. WELCOME/INTRODUCTIONS

Attendees were welcomed and the meeting began.

3. PREVIOUS MEETING MINUTES – 08/31/2016

Because there was not a quorum present, the minutes could not be moved for approval.

4. COMMITTEE/TASK FORCE ACTIONS

o Information/Research

Collecting and providing information for better decision making

- **PIT Count.** Danielle Shaw reported from the PIT Count committee. Several items have been addressed by the committee. They have received clarification from THN regarding the dates for the count and learned that the 24 hour timeline can be extended a bit if need be. They have secured commitment from food pantries in outlying communities that don't normally participate in the PIT to conduct the survey among the people who visit the pantries. The committee is securing agreement from police community resource officers in other communities to help identify additional locations where homeless in these areas might best be found for the count. In addition, there will be police officers in plain clothes to accompany volunteer counters into homeless housing/encampment areas that have typically been undercounted. Finally, local churches are being asked to help with the PIT and motel owners where homeless may stay are being contacted to clarify whether the counts can be done there.
 - The PIT Count Committee is also still considering whether or when to hold the health fair to reach the homeless.
 - The Committee is developing talking points for people to use to recruit volunteers and support as well as a set of talking points for volunteers who sign up to help with the PIT. The form is now on-line for volunteers and the flyer is almost finished.
 - Alonso Peterson reported that the Denton Benefit League grant to Giving Hope, Inc. will be used to purchase backpacks and other hard to get items for the incentives. He also confirmed that Hope will be coordinating the volunteer training and curriculum.
- **Coordinated Entry.** Courtney Cross reported from the Coordinated Entry Committee. They are planning a soft launch of the system Oct 3 in order to identify where the gaps are. Currently the HMIS coordinated entry portal is not fully functional. They are also working to identify the intake workflow for the soft launch. They currently still need entry of several agencies for referral to work within the systems. Discussion from various steering committee members

indicated that this is quite time consuming and that training is needed for volunteers and others doing the entry to ensure accuracy and consistency. Roxanne Del Rio volunteered to see about students at NTCC helping with that entry.

- THN has a set of best practices for coordinated entry that the team hopes to draw on. In addition, there may be some combination of efforts between the Data Entry Work Group of the Homeless Leadership Team and the DCHC Coordinated Entry Committee. Finally, Courtney reported that the Coordinated Entry Committee is working with the UNT Decision Sciences students to do system mapping.

- Coalition Building

Building relationships, partnerships, and collaborations to reduce homelessness

- **Bridging the Gap.** Brenda Jackson reported that the date for this event is being pushed back to February or March of 2017. This allows more time to plan for how to best work with the churches in the initiative. One idea now being considered is to give the churches referral agencies to work with in allocating their church funds. The Feb/March date allows time for referral agencies information to be entered into the Coordinated Entry software.

- Advocacy

Telling the story of homelessness in Denton County

- Nothing reported.

- Impact – Members and Other Stakeholders

Bringing more people to the conversation and getting more support for DCHC initiatives

- Nothing reported.

5. **WORKING/NETWORKING** – FACILITATED GROUP ACTIVITIES and/or PANELS discussion

- The October 5 general body meeting agenda was discussed. Items to include are PIT Count information/recruitment; steering committee election process; discussion of shelter capacities; and updating the general body about DCHC direction as discussed and voted on in the August 31, 2016 Steering Committee meeting.

6. **NEW BUSINESS**

- Courtney Cross reported that the Homeless Leadership Team voted to have a member of the DCHC hold an *ex officio* seat on their team in order to provide a direct agency perspective to them. Because there wasn't a quorum present in this Steering Committee meeting, no vote could be taken on who that would be.
- Courtney Cross also reported that the Denton City Council has suggested that a Homelessness Summit be held to bring together interested stakeholders to

discuss key issues surrounding homelessness. It will be November 12 at the Denton Public Safety Training Center. Details to follow later.

- Danielle Shaw reported that the THN is creating reports from the HMIS System Performance Reporting capabilities which will provide key metrics regarding homelessness and associated services provided. These metrics will be provided to the Steering Committee and the General Body.
- Danielle Shaw reported that Leslie Wisenbaker has recruited a potential new steering committee member for the Employment slot on committee. This will be voted on in the next meeting.
- Danielle Shaw also noted that steering committee elections will take place soon and that at the next general body meeting on October 5, nominations will be called for. She reviewed which positions are up for election and which will be vacated at the end of their term. This information will be provided to the general body in the October meeting. The Steering Committee will review nominations at its October meeting and electronic ballots will go out to the general body in November.
- Alonso Peterson reported that the annual THN meeting will be held in Dallas in 2017.
- Lee Weber reported on some activities he and fellow police officers in Denton are undertaking to help with jail diversion and other causes of homelessness that come through the police system.

7. COMMUNITY/AGENCY ANNOUNCEMENTS – Agency and Community Announcements

- Veterans Stand-down will be held at the Denton Civic Center October 20. Agencies who want a table at the event must apply by October 13.

Meeting adjourned at 12:50 p.m.

NEXT MEETING:

General Body:

October 5, 2016

The Mill 1980 E. University Dr. Denton, TX 76209

Steering Committee:

October 26, 2016

Denton Public Safety Training Center